



PECC Milestones Guide

Administration & Coordination

- Reach out and contact your ED nursing leadership (manager, educator, director) and physician partners (medical director)
 - [Email template](#)
- Share information about Pediatric Readiness with the ED
 - [Joint Policy Statement](#)
 - [Pediatric Readiness Assessment](#)
 - [Pediatric Readiness Saves Lives](#)
 - [Importance of the PECC](#)
- Identify PECC or champion and sign community [ED commitment letter](#)
- Review [PECC Job Description](#)
- Identify [EIIC website](#)
- Review [EIIC modules](#) on 7 domains of pediatric readiness
 - Objective 1: H-PECC will review [module 1](#) (Role of PECC)
 - Objective 2: H-PECC will review [module 2](#)
 - Objective 3: H-PECC will review [module 3](#)
 - Objective 4: H-PECC will review module 4 (*currently in development*)
 - Objective 5: H-PECC will review module 5 (*currently in development*)
 - Objective 6: H-PECC will review module 6 (*currently in development*)
- Choose date(s) and time for first in situ simulation in ED
 - Minimum 1 team will run through 1 simulation
- Review [Simulation/Education Guide](#)
- Review sim case you will be running (if needed) and assign roles
- Review technology for day of sim (internet, computer(s), speakers, external monitor, etc.)
- Complete [Pediatric Readiness Score](#) (PRS) on ED site
- Complete in situ [SimBox](#) in the ED staff (at least 1 team participating in 1 sim)
- Complete associated Facilitator checklist with that scenario and encourage all participants to complete participant survey in order to receive simulation report out
- Schedule additional in situ SimBox dates quarterly
- Review PRS gaps and update your gap tracker
- Choose at least 1 gap to address over the next 3 months, and locate resources on [ImPACTS Website](#) under each domain

Ongoing Monthly Activities

- Review Activity log
- Engage with all PECCs in the community of practice
- Share existing resources and request need for resources through ImPACTS and PECC cohort via Zulip

Equipment & Supplies

Equipment, Medication, and Supplies I

- Complete Peds Ready Survey to assess gaps in equipment: [ED Checklist](#)
- Identify equipment to purchase for ED

Equipment, Medication, and Supplies II

- Utilizing [SimBox](#) Cases to locate equipment and supplies to care for simulated pediatric patient

Patient Safety

- Toolkits and Resources for Pediatric Safety: [EIIC Templates](#)
- Medication Resources
 - [PediStat](#)
 - [SafeDose](#)
 - [HandTevy](#)
- Repeat [Sim!](#)

Policies & Procedures

Policies, Procedures, and Protocols

- ED policy templates can be found here: [Templates](#)
- Follow your institutions process for implementing new policy, some things include:
 - Medical direction support
 - ED leadership support
 - Policy Committee
 - IT support through charting system or electronic policy system
- Repeat [Sim!](#)

Care Team Competencies

Physician and Nurse Staffing and Training Milestones

- Review [Simulation/Education guide](#)
- Choose date(s) and time for in situ simulation in ED with PECC
- Complete in situ [SimBox](#) in the ED with PECC facilitating
- Complete associated Facilitator checklist with that scenario
- Schedule quarterly sims
- Review Sim Report with PRISM and choose at least 1 action item identified in simulation to work on over the next quarter
 - Domains:
 - Administration & Coordination
 - Equipment & Supplies
 - Care Team Competencies
 - Safety
 - Policy & Procedure
 - Quality Improvement (QI)
- Once an action item is completed, return to Milestone 2 and repeat!

Quality Improvement

QI Milestone I

- Complete in situ simulation and PRS
- Review PRS gap analysis and Sim Report to choose one action item to address
- Work to address action item over 3 months
- Complete in situ simulation to assess action item completion

QI Milestone II

- Review [NPRQI](#) program to see if it is a fit for you and your ED