

Sample Initial Contact Email

Dear _____

Thank you for your response. We are so excited to hear that you are interested in our ImPACTS program. It is best to connect by phone or in person to discuss how this project may fit your needs. Please let us know a convenient time to discuss this in the next few days/weeks (either on the phone or through a trip out to your hospital). Feel free to contact me with any questions.

Regards-

Your name, credentials, and contact information